

Lakes Estates Homeowners Association, Inc.

REQUEST FOR ARCHITECTURAL APPROVAL

This is a request form to be completed by the homeowner and submitted to the Architectural Review Committee (ARC) for approval BEFORE any work commences.

Please complete in its entirety and email to allapplications@sunstatemanagement.com or mail to:

Lakes Estates Homeowners Association, Inc.
c/o Sunstate Management Group
P.O. Box 18809
Sarasota, FL 34276
Fax: 941-870-9652 Phone: 941-870-4920

THIS SECTION TO BE COMPLETED BY THE HOMEOWNER (plot plan must be attached to this request)

Date: _____

Name: _____ Lot #: _____

Address: _____

City _____ ZIP _____

Phone _____ Email _____

DESCRIBE THE CHANGE/ADDITION/INSTALLATION: (i.e. pool, screen enclosure, patio, landscaping, sidewalk/driveway pavers, etc.) _____

Location: Attach a copy of the plot plan/survey showing the location of the addition or installation (must be provided). Describe the work being done. _____

Specifications: Attach a copy of the plans, drawing or photograph (must be provided).

Dimensions _____

Materials: _____

Color(s) (sample or color chip must be provided). _____

Estimated time of completion: _____

NOTE: Per the Governing documents: Owners are responsible for the work/action of persons under their employ, direction or authority. Please supervise the work to ensure that damage to common areas does not occur or is corrected. All requests must conform to the local zoning and building regulations and owners are responsible for obtaining the necessary permit if request is approved.

-----Please do not write below this line----- REQUEST:

Date approved _____ Date denied _____

(ARC) SIGNATURE: _____

(ARC) Comments or Conditions: _____

Date received by Sunstate: _____ sent to ARC: _____ Sent to H/O: _____

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THIS APPROVAL IS GOOD FOR 6 MONTHS.